

**CITY OF EL PASO, TEXAS**  
**AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:** Planning Research & Development  
**AGENDA DATE:** Introduction 05-24-05; Public Hearing 06-07-05  
**CONTACT PERSON/PHONE:** Esther Guerrero, Planning Technician III – 541-4720  
**DISTRICT (S) AFFECTED:** #8

**SUBJECT:**

AN ORDINANCE GRANTING A SPECIAL PRIVILEGE TO REGENT COMMUNICATIONS-EL PASO TO TEMPORARILY CLOSE A PORTION OF SANTA FE STREET BETWEEN FRANKLIN AVENUE AND SAN ANTONIO AVENUE; SAN FRANCISCO AVENUE (TROLLEY LANE) BETWEEN SANTA FE STREET AND EL PASO STREET; DURANGO STREET (ACCESS ROAD ABUTTING CONVENTION CENTER) BETWEEN SAN FRANCISCO AVENUE AND SAN ANTONIO AVENUE; AND MAIN DRIVE BETWEEN SANTA FE STREET AND EL PASO STREET FROM 6:00 A.M. ON FRIDAY, JULY 1, 2005 THROUGH 4:00 P.M. ON MONDAY, JULY 4, 2005 FOR THE EL PASO DOWNTOWN STREET FESTIVAL. (Fee: \$300.00, SP-05006, *District 8*)

**BACKGROUND / DISCUSSION:**

See attached information.

**PRIOR COUNCIL ACTION:**

Has the Council previously considered this item or a closely related one?

N/A

**AMOUNT AND SOURCE OF FUNDING:**

N/A

**BOARD / COMMISSION ACTION:**

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**LEGAL:** (if required) \_\_\_\_\_ **FINANCE:** (if required) \_\_\_\_\_

**DEPARTMENT HEAD:** George Sarmiento

**APPROVED FOR AGENDA:**

**CITY MANAGER:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

## **GENERAL INFORMATION:**

**SUBJECT:** Special Privilege SP-05006

This Special Privilege will permit the temporary closure of portions of Santa Fe Street, Main Drive, San Francisco Avenue (Trolley Lane) and Durango Street for the El Paso Downtown Street Festival.

The event will kick off at 6:00 p.m. and end at 1:30 a.m. both on Saturday, July 2, 2005 and Sunday, July 3, 2005.

Street closure will begin at 6:00 a.m. on Friday, July 1, 2005 through 4:00 p.m. on Monday, July 4, 2005.

Entertainment will include a sound stage with live music; food, beverage and retail vendors; firework display; and other event festivities.

All points of access to the event will be closed off with fencing for crowd control and security personnel will be furnished.

As consideration for this Special Privilege License the applicant shall provide prior to City Council action the following:

- Submittal of a detailed traffic control plan and proposed use diagram;
- Applicant shall temporarily close premises by using the materials and methods approved by the City Engineering Department-Traffic Division;
- Provide written letters of support of proposed use of public right-of-way from abutting property owners;
- Coordinate with the El Paso Police Department on appropriate number of security personnel;
- Coordinate with Solid Waste Management on appropriate number of dumpsters;
- Coordinate with Building Services on number of required sanitary portables and any other applicable permits;
- Coordinate with the Health Department on vendor applications and inspections;
- Vending areas restricted within 15' of water hydrants, sanitary sewer manholes and other such structures;
- Provide a twenty (20) foot wide traffic lane for emergency vehicle access on all temporarily closed streets; and
- Providing liability insurance.

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE GRANTING A SPECIAL PRIVILEGE TO REGENT COMMUNICATIONS, INC. TO TEMPORARILY CLOSE A PORTION OF SANTA FE STREET BETWEEN FRANKLIN AVENUE AND SAN ANTONIO AVENUE; SAN FRANCISCO AVENUE (TROLLEY LANE) BETWEEN SANTA FE STREET AND EL PASO STREET; DURANGO STREET (ACCESS ROAD ABUTTING CONVENTION CENTER) BETWEEN SAN FRANCISCO AVENUE AND SAN ANTONIO AVENUE; AND MAIN DRIVE BETWEEN SANTA FE STREET AND EL PASO STREET FROM 6:00 A.M. ON FRIDAY, JULY 1, 2005 THROUGH 4:00 P.M. ON MONDAY, JULY 4, 2005 FOR THE EL PASO DOWNTOWN STREET FESTIVAL.**

**WHEREAS**, REGENT COMMUNICATIONS, INC. (hereinafter referred to as "Grantee") is sponsoring the El Paso Downtown Street Festival (hereinafter referred to as "Event"), on Saturday, July 2, 2005 and Sunday, July 3, 2005; and

**WHEREAS**, the Grantee is requesting the use and closure of portions of public rights-of-way from Friday, July 1, 2005, through Monday, July 4, 2005, in conjunction with the proposed Event;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

That the Grantee is hereby granted a Special Privilege to temporarily close portions of the following public rights-of-way as shown within the attached and incorporated Exhibit "A" and hereinafter referred to as "Premises" for the Event from 6:00 a.m. on Friday, July 1, 2005, to 4:00 p.m. Monday, July 4, 2005:

Santa Fe Street between Franklin Avenue and San Antonio Avenue; San Francisco Avenue (Trolley Lane) between Santa Fe Street and El Paso Street; Durango Street (access road abutting Convention Center) between San Francisco Avenue and San Antonio Avenue; and Main Drive between Santa Fe Street and El Paso Street;

The grant of this Special Privilege is subject to the following conditions:

1. Grantee shall pay for all costs associated with the temporary closing of the Premises. The Premises shall be temporarily closed, by using the materials approved by the City Engineering Department-Traffic Division as outlined in Paragraph 2 of this Special Privilege.

2. Grantee shall submit a detailed traffic control plan to the City Engineering Department-Traffic Division by June 10, 2005. The City Engineering Department-Traffic Division on or before June 17, 2005 shall approve the detailed traffic control plan. Grantee shall submit copies of the approved detailed traffic control plan to the City Departments of Police, Fire, and Sun Metro no later than June 22, 2005. Failure to submit, obtain the approval, and distribute the approved detailed traffic control plan as herein provided shall result in an automatic termination of this Special Privilege. Grantee shall coordinate the temporary street closure with the Engineering-Traffic Division as well as TXDOT to ensure that no problems exist between the temporary street closure and any street construction activity scheduled for the Downtown Area during that time.

3. Grantee shall keep open a twenty (20) foot wide traffic lane for emergency vehicle access on all temporarily closed streets and an unobstructed vertical clearance of no less than thirteen (13) feet six (6) inches. Grantee acknowledges that the temporarily closed Premises must be opened for use by emergency vehicles upon demand by the City Departments of Police and Fire personnel. Grantee shall ensure that no structures shall be placed within fifteen (15) feet of any fire hydrant, nor directly over any water valve or sanitary sewer manhole in the Premises. In addition, should the City of El Paso for any reason decide that portions of the Premises that have been temporarily closed must be reopened, the Grantee, at no cost to the City, shall immediately after notice from the City Engineering Department-Traffic Division, reopen for public use the temporarily closed Premises.

4. Grantee shall be permitted to use the Premises for the Event purposes, including but not limited to all of the following: food and retail vending, entertainment staging, booths, event displays, public gathering areas (table and seating), and other festival-related activities.

5. Grantee shall not use any portions of other City public rights-of-way or City-owned property, without the express written consent of the City.

6. The City assumes no responsibility for maintenance of the Premises during the temporary closing by the Grantee.

7. The Premises shall be used by the Grantee solely for the Event purposes.

8. As an express condition of this Special Privilege, Grantee shall meet and coordinate emergency access for the Event, including but not limited to, first-aid stations, emergency response, and manned security, with the City Departments of Fire and Police.

In addition, Grantee shall complete all of the following:

a. Provide on or before June 1, 2005, satisfactory written proof to the Planning, Research and Development Department that the property owners and tenants within and adjacent to the Premises have no adverse objections to the temporary closing;

b. Obtain any permission, permit, license or lease to utilize any portion of City facilities used in connection with the Event prior to the use of the Premises;

c. Coordinate with any applicable City Departments, state or federal agencies to obtain any necessary permits and approvals required for the Event or proposed use of the Premises, including but not limited to, sound amplification and the sale of alcoholic beverages;

d. Provide sufficient refuse containers within the Premises for the litter generated by participants and patrons of the Event. After the Event has ended, Grantee, at no cost to the City, shall clean up all litter and debris within the Premises, leaving the public rights-of-way in a clean and orderly condition;

e. No equipment, tables, booths, electrical lines, or other structures shall be placed within fifteen (15) feet of any connections to sprinkler systems and water hydrants and water valves and sanitary sewer manholes on or near the Premises; and

f. No equipment, tables, booths, electrical lines, or other structures shall be placed in such a manner that access is obstructed to any entrance or exit of any adjacent business.

9. The Grantee assumes full responsibility for the planning, coordination, management and production of the Event. Nothing contained herein shall be construed as creating the relationship of employer and employee or principal and agent between the City and the Grantee, and the Grantee shall be deemed at all times to be an independent contractor. The grant of this Special Privilege shall in no way be construed as co-sponsorship of the Event.

10. Grantee expressly agrees that should any improvements, within the Premises, including but not limited to landscape planters, plants, street paving, or traffic

identification signs and devices, be destroyed or damaged during the Event, Grantee shall replace or repair such improvements at Grantee's sole expense, and at no cost to the City.

11. As consideration for this Special Privilege, Grantee shall pay to the City the sum of Seventy Five and No/100ths Dollars (\$75.00) per day for the total sum of Three Hundred and No/100ths Dollars (\$300.00) for closure of the public rights-of-way, which shall be due prior to the execution of this Special Privilege by the El Paso City Council. The advance payment shall be in the form of a cashier's check delivered to the office of the Planning, Research and Development Department for remittance to the office of the City Comptroller. If the Special Privilege is disapproved by the City Council, the office of the City Comptroller shall make a full refund of the payment within fifteen (15) days of the denial action.

The fee payment shall be exclusive of and in addition to all costs of obtaining required permits, plans and other approvals as necessary to conform to all other applicable ordinances and regulations.

12. Upon termination of this Special Privilege, the grant hereof shall cease, any property of the Grantee situated upon the Premises shall be removed by the Grantee without cost or expense to the City, and the Premises shall be restored to its original condition.

13. Grantee agrees to indemnify and hold the City harmless from any claims for injury, death, loss or damage of any kind or character, and by whomsoever suffered or asserted, occasioned by or in connection with the temporary closing of the Premises by Grantee, its agents, servants or employees or any organizations contracted by the Grantee either while the Event is in progress or as the result of the temporary closing of the Premises.

Grantee shall, prior to execution of this Special Privilege by the El Paso City Council, provide public liability insurance for personal injuries and death growing out of any one (1) accident or other cause in a minimum amount of Two Hundred Fifty Thousand and No/100ths Dollars (\$250,000.00) per person, and Five Hundred Thousand and No/100ths Dollars (\$500,000.00) for two (2) or more persons in any one (1) accident, and, in addition, shall provide property damage liability insurance in a minimum sum of

One Hundred Thousand and No/100ths Dollars (\$100,000.00) for property damage growing out of any one (1) accident or other cause. These amounts are not a limitation upon the Grantee's agreement to indemnify and hold the City harmless.

Grantee shall procure said insurance with a solvent insurance company authorized to do business in Texas. All policies shall name the City of El Paso, its officers, agents, servants and employees as additional insured's. Grantee shall file a copy of the policy or certificate of insurance with the City Clerk, the Planning, Research and Development Department and the City Attorney prior to City Council enactment of the Special Privilege.

14. This Special Privilege is subject to the governmental powers of the City.

15. This Special Privilege shall not take effect unless Grantee files its written acceptance with the City Clerk. If Grantee accepts the terms and conditions of this Special Privilege as a corporation, each of the persons accepting on behalf of Grantee warrants to City that Grantee is a duly authorized and existing corporation, that Grantee is qualified to do business in the State of Texas, that Grantee has full right and authority to accept the terms and conditions of this Special Privilege and that each and every person signing on behalf of Grantee is authorized to do so. Upon the City's request, Grantee shall provide evidence satisfactory to the City confirming these representations.

**PASSED AND APPROVED this 14th day of June, 2005.**

THE CITY OF EL PASO

\_\_\_\_\_  
John F. Cook  
Mayor

**ATTEST:**


\_\_\_\_\_  
Richarda Duffy Momsen, City Clerk

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Matt Watson  
Assistant City Attorney

Doc No. 12377

**APPROVED AS TO CONTENT:**

  
\_\_\_\_\_  
George G. Sarmiento, AICP, Director of  
Planning, Research and Development  
Department

## ACCEPTANCE

The above instrument, with all conditions thereof, is hereby accepted this 19th day of May, 2005.

GRANTEE:

**REGENT COMMUNICATIONS-  
EL PASO**

By: 


Gina Roe-Davis / Event Manager  
(printed name/title)

## ACKNOWLEDGMENT

THE STATE OF TEXAS )  
COUNTY OF EL PASO )

This instrument is acknowledged before me on this 19th day of May, 2005, by Gina Roe-Davis as Event Manager on behalf of **REGENT COMMUNICATIONS-EL PASO**, Grantee.

My Commission Expires:

  
Notary Public, State of Texas  
Notary's Printed or Typed Name:  
Dora Nazariega

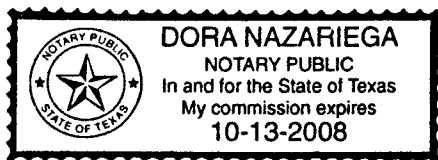




EXHIBIT "A"

